CENSUS DEPARTMENT.

(All Census correspondence should be treated as *Urgent.*)

OFFICE OF THE CENSUS SUPERINTENDENT IN MYSORE.

No. 25—*Census* 1911, *dated* 15*th October* 1910.

From—The Census Superintendent in Mysore, Bangalore.

To—The Deputy Commissioners of Districts.

rring to para 7, Section IX of the Census Procedure Code, I have the honor to state der to secure correct entries in the various columns of the Enumeration Schedule, it l that the Supervisors and the Enumerators should be carefully and systematically eforehand. It is not sufficient to supply them with printed rules and instructions as ost cases are not read with care and even when read are not understood properly. pends on an extended and methodical training of the whole of the Census staff.

The great point to remember in organizing and carrying out the training of the aff is that the instructions must filter down from the Deputy Commissioners to the ors. The Supervisors must not try to teach the Enumerators until they have been ht by the Charge Superintendents or some other superior officer; and the latter eive instructions from the Sub-Divisional Assistant Commissioner or other superior l thoroughly master the rules on the subject before attempting to train his Supervisors.

he best way of imparting the knowledge of the rules is by carrying out test enume- explaining the mistakes that thus disclose themselves. For this purpose the perintendents should be required to do some enumerations personally and to submit les so filled up by them to the Sub-Divisional Assistant Commissioners for check rn with a note of any special points of doubt and difficulty that might have arisen require orders. These Schedules should at once be checked by the Sub-Divisional Commissioners and returned to the Charge Superintendents with such instructions stakes committed and the points raised by them might call for, a copy of these s being at the same time sent to you by the Sub-Divisional Assistant Commissioners tion or such further orders as circumstances may require. This should be done Charge Superintendent is found to have thoroughly familiarised himself with the ng to enumeration and the practical application thereof in filling up the Schedules.

e next step will be for the Charge Superintendent to collect together his Super- Enumerators in batches at a convenient centre or centres in each hobli and take him to enumerate the residents in a number of houses explaining to them as each umerated how the columns should be filled up and what mistakes should be ainst.

e Supervisor after being trained as above, should similarly repeat such practical time to time to the Enumerators of his circle.

e whole programme of instruction should be so arranged and carried out that erator should be thoroughly drilled in his duties before the preliminary enumera- enced.

nst be borne in mind that the centres for training should be so fixed as not to rvisors and Enumerators far away from their homes. They are, for the most part, gency and care must be taken not to cause them unnecessary trouble or incon-

quest that you will be so good as to issue such instructions as you may deem all the officers concerned in the matter of giving a methodical training to the Census staff on the lines indicated above.

er instructions from this office, the Press Superintendent has already sent to you a edule Forms solely intended for practice during the training of the Census staff e distributed to the several Charge Superintendents according to the requirements should the printed forms supplied prove insufficient, they may be supplemented plain paper.

he case of special institutions like Hospitals, Jails, Lock-ups, etc., the co-opera- ficers in charge of these institutions should be secured for the training of the s of the institutions.

onclusion, I request that you will be so good as to instruct the Sub-Divisional missioners to take every opportunity during their tours to see by actual tests rs and Enumerators are properly trained and fully qualified to discharge their

iture weekly Progress Reports, the heading "Appointment of Enumerators and may be altered to "Appointment and training of Enumerators and Supervisors" h may be added under the headings explaining the work done by the Charge towards the training of the subordinate Census staff.

SUBSIDIARY INSTRUCTIONS FOR FILLING UP COLUMN 13 IN THE SCHEDULE.

Circular No. 26—*Census* 1911, *dated* 22*nd October* 1910.

From—The Census Superintendent in Mysore.

To—The Deputy Commissioners of Districts.

SIR,

A question having been raised in one of the District Conferences as to whether or not English as a language of literacy should be entered in column 13 of the Enumeration Schedule, there being a special column 14 for record of literacy in that language, I have the honor to state that, according to the instructions for filling up column 13 laid down in Rule 12 of Section VI (3) of the Census Procedure Code, where a person enumerated is literate in more than one language, the language best known by him should be first entered and then the rest; the question to be asked by the Enumerator with reference to the literacy of the enumerated is also framed to the same effect.

2. In the light of the above instructions, it is only appropriate that English as a language or literacy should be recorded in column 13, as, in the case of several literates, English might be the language best known. In such cases, the entry in column 14 which should be 'Yes' will be only a corroborative entry in respect of literacy in English.

3. I request that you will be so good as to communicate this to all the Charge Superintendents for their information and guidance in instructing the Census Staff of Supervisors and Enumerators.

TESTING OF HOUSE-NUMBERING.

Circular No. 27—*Census* 1911, *dated the* 22*nd October* 1910.

From—The Census Superintendent in Mysore.

To—The Deputy Commissioners of Districts.

SIR,

Now that the numbering of houses and the compilation of house lists should have far advanced if not actually been completed, I have the honor to request that you will be so good as to instruct the Sub-Divisional Assistant Commissioners and Charge Superintendents to take every possible opportunity during their itinerations to inspect the work and see that no houses have been left unnumbered or omitted from the house lists. In view to ensure wide spread and frequent inspections, the Charge Superintendents should be directed to inspect every village within their charge and personally test the numbering of at least 10 per cent of the houses; the Sub-Divisional Assistant Commissioners might be requested to inspect at least 10 per cent of the villages within their Sub-Division and test the house numbering by close inspection. The testing should, as far as possible, be specially searching with reference to villages situated far from roads and to isolated huts and stray sheds in fields outside the regular village site.

2. The attention of all the Supervisors should be drawn to their duties in respect of the testing of house lists and of house-numbering as detailed in paras 2 and 3 of Section IX of the Census Procedure Code; and these should be instructed to initial the entries in the house and the block lists, in token of their correctness just as Shekdars do in the Village Pahani registers when testing cultivation.

3. As new houses and sheds are constantly being erected, especially in towns and plague-infected villages, these inspections should be continued up to the very day of the Census.

4. The attention of all Inspecting Officers should be drawn to the instructions contained in Section V of the Census Procedure Code and they should be advised to see that the numbering has been carried out in strict conformity with the rules therein laid down, that the numbers have been clearly marked, that the old numbers, if any, have been completely scored out, that every building numbered has been duly entered in the house list and that all the block lists are promptly and correctly prepared. Mistakes noticed by the Inspecting Officers during their inspections should be immediately caused to be corrected and buildings found to have been left unnumbered should be at once caused to be numbered in the manner explained in para 16 of Section V, the particulars of such buildings being simultaneously entered in the proper places in the house list.

5. The Sub-Divisional Assistant Commissioners should be requested to punish such of the village or Union officials as may be found to have done their work in respect of house-numbering and compilation of house lists without proper care or accuracy.

6. In all future Weekly Progress Reports, the Charge Superintendents and Sub-Divisional Assistant Commissioners may be requested to note the numbers of villages inspected by them in respect of house-numbering and the number of house lists checked with a note explaining the result of their inspections.

I have the honor to be,
Sir,
Your most obedient servant,
V. R. THYAGARAJA AIYAR,
Census Superintendent in Mysore.

ISSUE OF SANNADS.

Proceedings of the Government of His Highness the Maharaja of Mysore, No. Fl. 1502—Cen. 14-10-2, dated 20th September 1910.

READ—Memo No. 2939, dated 3rd September 1910, from the Revenue Commissioner in Mysore, forwarding letter No. 587, dated 2nd September 1910, submitting proposals, for the issue of Sannads to officials and non-officials who distinguish themselves by good work in connection with the ensuing Census Operations and requesting sanction to authorize the issue of Sannads in the State under the authority of the Government and over the signature of the Deputy Commissioners of Districts, as is done in the Madras Presidency.

ORDER THEREON.—The proposal of the Census Superintendent is approved

(Sd.) T. LAKSHMI NARASIMHA RAO,
For *Offg. Secretary to Government.*

Letter No. 986-93, dated the 15th October 1910, from the Census Superintendent in Mysore, to the Deputy Commissioners of Districts.

In forwarding herewith for your information, copy of Government Order No. Fl. 1502—Cen. 14-10-2, dated the 20th September 1910, I have the honor to request that you will kindly make it known that, after the Census is over, Sannads as per draft enclosed will be issued to officials (other than Gazetted Officers) and non officials who have distinguished themselves by good work in connection with the ensuing Census operations.

2. The Sannads will be of three classes; the first class will be printed in gold and should be very sparingly issued, so that it may be looked upon as a special distinction. The second class will be printed in red, and the third class in black.

3. Printed forms of Sannads will be supplied from this office on receipt of an indent from you, which indent, I request, may be kindly sent by the 25th of March 1911 as it is undesirable that there should be any delay in the matter.

(*Form.*)

Mysore Census, 1911.

This Certificate is presented to ..... by order of the Government of His Highness the Maharaja of Mysore, in recognition of the good and willing service he rendered in the Census operations of 1911, and as a mark of approbation.

..... *Deputy Commissioner.*

"Copies."

V. R. THYAGARAJA AIYAR,
Census Superintendent.

PUBLIC ADVERTISEMENTS.

SANDALWOOD AUCTION SALE.

Notification dated the 15th August 1910.

It is hereby notified for general information that the annual auction sales of sandalwood of the Mysore State will be held at the undermentioned places on the dates specified against each, by the Deputy Commissioner or other officer deputed by the Deputy Commissioner and the Forest Officer of the district:—

No.	District	Koti	Date of sale	Approximate quantity in tons	Remarks
1	Mysore ...	Hunsur, ...	17th November 1910 ...	450	
2	Do ...	Seringapatam ...	21st do ...	250	
3	Bangalore...	Bangalore ...	24th do ...	100	Includes 30 tons,
4	Hassan ...	Hassan ...	28th do ...	150	of Tumkur, and 5
5	Kadur ...	Chikmagalur ...	1st December 1910 ...	350	tons of Kolar.
6	Do ...	Tarikere ...	5th do ...	200	Includes 10 tons
7	Shimoga ...	Shimoga ...	8th do ...	450	of Chitaldrug.
8	Do ...	Sagar ...	14th do ...	100	
9	Do ...	Tirthahalli ...	17th do ..	200	
			Total ...	2,250	

2. Details as to quantities and lots to be exposed for sale in each Koti together with other particulars will be published hereafter about the end of October 1910.

M. MUTHANNAH,
Conservator of Forests.